

Meeting
April 16, 2007

Board Meeting Minutes

Eastmont Metropolitan Park District (EMPD)

Parks & Recreation Department

Attendance

EMPD BOARD MEMBERS PRESENT:

Dennis Gibson, Position 4, Chairman
Bill Williams, Position 5, Secretary
Fred Walk, Position 3
Mike Vail, Position 1, Vice Chairman
Jim Jahr, Jr., Position 2

EMPD BOARD MEMBERS ABSENT:

STAFF PRESENT:

Julie Abbott
Joan Broomell
Trina Sanders
David Schwab

GUESTS PRESENT:

Tom Bassett, Forte Engineering
Robert Knowles, Project Manager
Eric Nelson, YMCA Director
Bill Linterman
Elena Wiggins (Sterling Community Service Club)

Meeting – April 16, 2007

The April 16, 2007 EMPD Board Meeting was called to order at 6:30 p.m. by Dennis Gibson, Board Chair.

- 1) **Introduction of Guests.** Introductions were made around the room.
- 2) **Minutes of March 19, 2007.** Chairman Gibson asked if everyone had reviewed the Minutes from the March 19, 2007 meeting. All responded yes. There were no questions or corrections. Chairman Gibson entertained for a motion to approve the Minutes as written.

Motion. Bill Williams moved to approve the Minutes as written from March 19, 2007. Fred Walk seconded and the motion was passed unanimously.

- 3) **Consent and Board Signature Items.** Consent items were presented to the EMPD Board for approval of warrants issued in January 2007. There were no questions. Chairman Gibson entertained a motion to approve the Consent Items as presented.

Motion. Fred Walk moved to approve the Consent Items for March 2007. Bill Williams seconded and the motion was passed unanimously.

***The agenda items were changed to accommodate guests.**

***Item 8. New Business**

a) New Business, Wenatchee Valley Baptist Church Request. Bill Linterman, WVBC Sports Clinic Coordinator, presented a request on behalf of the Wenatchee Valley Baptist Church to use the EMPD soccer field without cost to them. This will be a non-profit Community Outreach Soccer Clinic, available to all children between 9 and 15 years old, from 8 a.m. to 12 p.m. Monday through Friday, July 16th through July 20th. A lengthy discussion followed ascertaining that there were no conflicts with other user groups, or maintenance projects. Chairman Gibson entertained a motion to approve the request.

Motion. Jim Jahr motioned to approve this request, Bill Williams seconded and the motion was passed unanimously.

f) New Business, Sterling Community Service Club. Elena Wiggins with the Sterling Community Service Club Volunteers including Adults and Children were present. This group, through their own expense, time and creative fund-raising replaced a tree lost in the January 07 windstorms at Kenroy Park. The group planted the tree April 10th and attended this board meeting to present a check to the EMPD for the Cost of the tree. The EMPD presented the children and volunteers with Certificates of Appreciation.

4) Staff Reports.

Dave Schwab, Director, reviewed his Staff Report and Meetings attended.

Joel Bender, Maintenance Supervisor, reviewed his report, a brief discussion followed.

Trina Sanders, Recreation Supervisor reviewed her report. A brief discussion followed.

5) Profit/Loss Statement Dave Schwab, Director presented these reports for March 2007.

6) Financial Status Report. Director Schwab presented the EMPD Year-to-Date Budget to be discussed later in this meeting.

Item 7. Old Business:

a) **Water Slide Feasibility Update.** Tom Bassett of Forte Engineering gave draft copies of the updated Feasibility study from TSE to all present. Questions followed and it was stated that TSE would attend the next regularly scheduled Board Meeting to present their report.

***Item 8. New Business**

f) **New Business, Change Order #1.** Robert Knowles, Project Manager, presented a Change Order for the Backstop and Fence Improvement Project, asking that the deadline for the Contractor be extended to May 7th, due to material shortages. Dennis Gibson, Board Chair entertained a motion to approve this change order.

Motion. Fred Walk moved to approve the Change Order #1, Jim Jahr seconded and the motion was passed unanimously.

Director Schwab presented the Change Order for Board Signatures.

Item 7. Old Business:

b) **Budget Shortfall.** Dave Schwab, Director, presented a brief report regarding the budget shortfalls due to storm damage and Retirement Benefit Increases and his suggested methods of resolving the issue. A discussion followed.

c) **Eastside Farm to Market and other Facility Use Contracts.** The contracts were presented to the EMPD Board for Babe Ruth, EYB, Chelan Soccer, Farm to Market and Women's Soccer for approval. Chairman Gibson entertained a motion to approve these Contracts.

Motion. Fred Walk moved to approve the contracts, Bill Williams seconded, and the motion was passed unanimously.

d) **Public Input for Parks, Recreation and Open Space Plan.** Forms to present to the public and the manner in which they may be presented to gather the most input were discussed. Director Schwab asked that additions and changes be directed to him.

e) **Criminal History Guidelines.** Director Schwab will present the final guidelines at the next scheduled board meeting.

f) **Fourth St. Update.** A brief discussion followed, Mr. Scull is currently out of the country.

g) **Backstop Status.** Discussed previously under Change Order #1.

h) **Donor Park Update.** The county is not interested in property donation. The donor may be interested in contributing funds in exchange for renaming Eastmont Community Park. The possibility of renaming the Eastmont Community Park after the donor was discussed, along with other options. This will be investigated further.

Item 8. New Business:

b) **RCCC Camping in Park Next to Track.** The yearly event in which participants have been allowed to camp next to the RCCC track was briefly discussed.

c) **Payment to Robert Knowles.** Director Schwab presented four invoices for payment to Robert Knowles to the Board. Chairman Gibson entertained a motion to approve these payments.

Motion. Mike Vail moved to approve these payments, Jim Jahr seconded and the motion was passed unanimously.

d) **Summer Day Camp Discussion.** This item was presented to the board for discussion due to changing laws regarding child safety in vehicles, which will significantly increase the cost of day camp. Trina Sanders, Recreation Supervisor presented a report providing cost analysis. A discussion followed, it was agreed to move forward with the Day Camp utilizing A & A Motor Coaches.

e) **WGEP.** Director Schwab asked if there was any interest from our Board Members in serving on the WGEP Board of Directors. There was not.

Chairman Gibson asked if there was any further business, there was not. Chairman Gibson entertained a motion to adjourn this meeting at 7:43 p.m.

Motion. Fred Walk moved to adjourn the meeting, Jim Jahr seconded and the meeting was adjourned at 7:43 p.m.

Respectfully Submitted:

Approved:

Julie Abbott

Dennis Gibson, Chair