

Meeting
October 30, 2007

Board Meeting Minutes

Eastmont Metropolitan Park District (EMPD) Parks & Recreation Department

Attendance

EMPD BOARD MEMBERS PRESENT:

Mike Vail, Position 1
Jim Jahr, Jr., Position 2, Secretary
Fred O. Walk, Position 3, Chairman
Bill Williams, Position 5, Vice Chairman

STAFF PRESENT:

David Schwab, Director
Joan Broomell, Office Manager
Stephanie Franzen, Office Assistant
Joel Bender, Maintenance Supervisor
Trina Sanders, Recreation Supervisor

GUESTS PRESENT:

Mike Ballard
Tim Dresker
Ray Heit
Brian Huber
Robert Knowles, Project Manager
Susan McDonald
Eric Nelson, YMCA
Karen Patton
Kromer Van Osten
Lilith Yanagimachi
Brad Yapple

Meeting – October 30, 2007

The October 30, 2007 EMPD Board Meeting was called to order at 6:30 p.m. by Fred O. Walk, Chairman

- 1) **Introductions.** Board members, staff and guests introduced themselves.
- 2) **Minutes of September Board Meeting.** The September minutes were reviewed by the board.

Motion. Jim Jahr moved to approve the Minutes as written from September 17, 2007 meeting. Bill Williams seconded the motion and it passed unanimously.

- 3) **2007 Consent Items for August and September.** Consent items were presented to the EMPD Board for approval of warrants issued in August and September.

Motion. Bill Williams moved to approve the Consent items for August and September 2007. Mike Vail seconded the motion and it passed unanimously.

- 4) **Board Signature Items.** The EMPD Board was asked to approve a Concession Agreement with Fine Design and the Facility Use with the Wenatchee Women's Soccer League. Hearing no discussion the board moved to approve both items.

The EMPD discussed at length the Contract for Services between the EMPD and the Eastmont High School Boy's Basketball Team.

Director Schwab clarified for the board and staff that in the future Contract's should be received two months prior to the start of services so that any issues can be brought to the board and resolved.

Motion. Jim Jahr moved to approve the Concession Agreement for Fine Design. Mike Vail seconded the motion and it passed unanimously.

Motion. Jim Jahr moved to approve the Facility Use Agreement for the Wenatchee Women's Soccer. Mike Vail seconded the motion and it passed unanimously.

Motion. Mike Vail moved to approve the Contract for Services between the EMPD and Eastmont High School Boy's Basketball Team. The motion was seconded with an amendment stating that in the future any Contract between EMPD and Eastmont High School Boys Basketball be finalized prior to the beginning of basketball registrations as well as all contracts being finalized 2 months prior to the start of services. The motion passed unanimously.

- 5) **Staff Reports.** Dave Schwab, Director, briefly reviewed his Staff Report.

Joel Bender, Maintenance Supervisor, briefly reviewed his maintenance activities.

Trina Sanders, Recreation Supervisor, provided an update for the current recreation programs.

- 6) **Profit/Loss Statement and Financial Status Report.** Dave Schwab, Director, presented the January through September 2007 Profit/Loss report.

- 7) **Old Business:**

- a) **Alliance Consulting Update:** Lilith Yanagimachi, Associate Planner, Alliance Consulting, provided an outline of what they are currently working on for the EMPD. She noted that Lisa Parks, Principal Planner, offers short course planning. The Washington Association of Planners would be willing to customize a short course for the Planning Commission in conjunction with the Council and other City organizations.

Commissioner Walk would like to put emphasis on the public meeting aspect. He would like to participate as an observer to the public outreach meetings.

- b) **Bond Option Discussion:** The board had previously discussed spending bond proceeds for the Eastmont Metropolitan Park District. Pending voter approval the board discussed the two options to consider when receiving bond proceeds.

Motion. Jim Jahr moved to receive bond payment in one installment. Bill Williams seconded the motion and it passed unanimously.

- c) **Commissioner Duties:** Director Schwab provided an outline of the Commissioner's duties. The Commissioners reviewed the document and discussed changes.

- d) **Storm Water Grant** The board received a final copy of the Grant for the Storm Water Run Off Project.

Motion. Mike Vail moved to accept the final copy of the Storm Water Grant agreement. Bill Williams seconded the motion and it passed unanimously.

- e) **Storm Water Grant Signature Authorization** Director Schwab asked the board to grant him signature authority to enable him to submit billing to the Department of Ecology for Storm Water Grant reimbursement.

Motion. Jim Jahr moved to approve the signature authorization form for Grant Loan recipients. Bill Williams seconded the motion and it passed unanimously.

8) **New Business**

- a) **Robert Knowles Addendum for Services:** Robert Knowles presented addendum #3 to the Storm Water Management Facilities for board approval.

Motion. Mike Vail moved to approve the amendment for Storm Water Management Contract Services. Bill Williams seconded the Motion and it passed unanimously.

- b) **Resolution 07-05, 2008 Preliminary Budget:** Director Schwab presented Resolution 07-05, 2008 Preliminary Budget and public hearing notice.

Motion. Bill Williams moved to accept Resolution 07-05, 2008 Preliminary Budget and public hearing notice. Jim Jahr seconded the Motion and it passed unanimously.

- c) **Resolution 07-06, 2007 Amended Budget:** Director Schwab presented Resolution 07-05, 2008 Preliminary Budget and public hearing notice.

Motion. Mike Vail moved to accept the Resolution 07-05, 2008 Preliminary Budget and public hearing notice with written change to the date. Jim Jahr moved to accept the Motion and it passed unanimously.

- d) **Payment to Robert Knowles:** Director Schwab presented 4 invoices for payment for services rendered by Robert Knowles.

Motion. Bill Williams moved to accept the invoices submitted by Robert Knowles. Mike Vail seconded the Motion and it passed unanimously.

- e) **Draft #4 Storm Water Management Plan:** Director Schwab presented draft #4 of the Storm Water Runoff Management Plan for the Boards review.

f) **Storm Water Policy Revision**: Director Schwab presented updates received from the Department of Ecology for the Storm Water Policy.

Motion. Mike Vail moved to accept the four updates to the Storm Water Policy. Bill Williams seconded the Motion and it passed unanimously

g) **Executive Session - Interview of Board Candidates**: The EMPD went into Executive Session as authorized under RCW 42.30.110 subsection "b".

The regular Park Board Meeting was adjourned at 7:45 p.m. and the Executive Session began immediately after to consider the acquisition of real estate by purchase and sub section "h" to evaluate the qualifications of candidates, Susan McDonald and Karen Patton for the vacant park board position. The Executive Session adjourned at 8:00 p.m.

Respectfully Submitted:

Approved:

Stephanie Franzen

Fred Walk, Chairman