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# Eastmont Metropolitan Park District (EMPD)

## Parks & Recreation Department

BOARD MEETING MINUTES

September 18, 2023

**EMPD BOARD MEMBERS PRESENT:**

Deb Miller Vice Chair  
Katie Hart  
Brian Burns

**STAFF PRESENT:**

Charlie Brown, Rec Director  
Mike VanLith, Maint. Director

The September 18, 2023 EMPD Regular Board Meeting was called to order at 5:30pm by Vice Chairman Miller.

**Public Comment**

No Public Comment.

**Minutes for the September 18, 2023 Regular Board Meeting**

The minutes for the September 18, 2023 Regular Board Meeting were reviewed. **Motion:** Commissioner Burns moved to approve the minutes as written. Commissioner Hart seconded the motion. It passed unanimously.

**Consent Items**

The EMPD consent items for Warrants issued in September 2023 were presented to the EMPD Board for approval.

**Motion:** Commissioner Hart moved to approve the September 2023 Consent items in the amount of **\$567,866.65**. Commissioner Burns seconded the motion. Motion passed unanimously.

**Financial Reports**

The financial reports were presented to the board. Executive Director Heinz answered all questions asked by the Commissioners.

**Staff Reports**

Presented as written

**Old Business**

1. **Diabetes Support Group:** The Hepner family came in and explained why a diabetes support group is important and asked for use of the community center free of charge. They discussed the lack of resources at our local health care facilities. Vice-Chair Miller stated that this would be a good opportunity to build our partnership with the city as the Mayor signed a proclamation for diabetes support. Meetings to be held 4<sup>th</sup> Thursday of each month, beginning in October from 6:30-8:00pm. Commissioner Hart motioned to waive the fees for a Diabetes Support Group, 2<sup>nd</sup> by Commissioner Burns. Motion passed unanimously.
  2. **Warrant signers:**  
Warrant Signer for October – Commissioner Hart  
Warrant Signer for November = Commissioner Burns
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**New Business**

1. **RCO Grant:** Executive Director Heinz is applying for a maintenance grant through RCO and needed an Authorization form for him to be the document signer. He also needed a resolution signed stating he could apply for the grant.
  - a. **Authorization Form -** Commissioner Hart motioned to Authorize Executive Director Heinz as the signer for documents related to the RCO Grant, 2<sup>nd</sup> by Commissioner Burns. Motion passed unanimously.
  - b. **Resolution -** Commissioner Burns motioned to adopt the Resolution to proceed with the grant, 2<sup>nd</sup> by Commissioner Hart. Motion passed unanimously.

**Action:**

None

- Commissioner Burns moved to closed the Board Meeting at 6:05pm. Commissioner Hart seconded the motion. It passed unanimously.

Respectfully Submitted:

Approved:

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Mat Heinz, Executive Director

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Dave Allen, Chairman