



# Facility Rental Application

Eastmont Metropolitan Park District  
 Eastmont Parks & Recreation  
 255 N. Georgia Ave.  
 East Wenatchee, WA 98802  
 (509) 884-8015 www.eastmontparks.com

## APPLICANT INFORMATION

Contact Name (and Position, if applicable)		Organization or Event Name (if applicable)	
Address		City	Zip Code
Day Phone	Evening/Cell	Email	
Website		<input type="checkbox"/> Personal <input type="checkbox"/> Non-Profit <input type="checkbox"/> For Profit <input type="checkbox"/> Commercial	

<input type="checkbox"/> Baseball	<input type="checkbox"/> Softball	<input type="checkbox"/> Soccer	<input type="checkbox"/> Football	<input type="checkbox"/> Lacrosse	<input type="checkbox"/> Swimming	
<input type="checkbox"/> Other/Special Event: _____						
<input type="checkbox"/> Additional Equipment/Circumstances: _____						
<input type="checkbox"/> Youth	<input type="checkbox"/> Adult	<input type="checkbox"/> Games & Practices	<input type="checkbox"/> Games Only	<input type="checkbox"/> Practices Only	<input type="checkbox"/> Sports Camps	<input type="checkbox"/> Other:
<input type="checkbox"/> Event/Tournament – Names & Dates: _____						

## REQUESTED FACILITY/DATES/TIMES

<b>Eastmont Park 4Plex Ball Fields</b> <input type="checkbox"/> Pepsi <input type="checkbox"/> Waste Management <input type="checkbox"/> Banner Bank <input type="checkbox"/> Leonard Evans <b>Other 4Plex Options</b> <input type="checkbox"/> Crow's Nest <input type="checkbox"/> Concession Stand		<b>Tedford Park Baseball Field</b> <input type="checkbox"/> Tedford Park Baseball Field <b>Soccer Fields</b> <input type="checkbox"/> Eastmont Community Park <input type="checkbox"/> Futsal Field	<b>Eastmont Aquatic Center</b> <input type="checkbox"/> Lap Pool <input type="checkbox"/> Deep Tank  <b>Other Rental Areas</b> <input type="checkbox"/> Other: _____ (Basketball, Pickleball, Tennis)
Date(s):	Start Time:	End Time:	
<input type="checkbox"/> MONDAY <input type="checkbox"/> TUESDAY <input type="checkbox"/> WEDNESDAY <input type="checkbox"/> THURSDAY <input type="checkbox"/> FRIDAY <input type="checkbox"/> SATURDAY <input type="checkbox"/> SUNDAY			

## CERTIFICATION/INDEMNIFICATION/HOLD HARMLESS

The undersigned certifies on behalf of the applicant organization ("Applicant") that the information given in this application is accurate and that the undersigned is authorized by the Applicant to sign and submit this application on the Applicant's behalf. Applicant has read the Facility Use Rules and Regulations, on page two of this application, and agrees to abide by the rules therein. Incomplete application forms will be returned to sender. Applicant agrees that Eastmont Metropolitan Park District ("EMPD") and its agents or employees will not be liable for any damage to person or property by reason of negligent or intentional acts of applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect, indemnify for legal costs and other expenses and hold harmless, the EMPD and its officers, employees, directors and agents from claims, liabilities, or suits, arising out of injury or damage to person or property from the negligent or intentional acts of applicant, directly or indirectly attributable to applicant's activities and or use of the EMPD facilities, except for those injuries or damages resulting from the sole negligence of the EMPD. **I agree to Indemnification/Hold Harmless and to the EMPD's Facility Use Rules & Regulations. I also certify that all youth sports participants, under 18 years of age, have completed concussion and sudden cardiac arrest forms on file with the Applicant.**

\_\_\_\_\_ Applicant Printed Name/Position                      \_\_\_\_\_ Applicant Signature                      \_\_\_\_\_ Date

-----DO NOT WRITE BELOW THIS LINE – Office Use Only-----

<b>Recreation Director</b>	<b>Date Approved</b>	<b>Maintenance Director</b>	<b>Date Approved</b>
<b>Executive Director</b>	<b>Date Approved</b>	<input type="checkbox"/> Insurance - Exp:	<input type="checkbox"/> Key Check Out Form
		<input type="checkbox"/> Game Schedule	<input type="checkbox"/> Single Use <input type="checkbox"/> Single Use - Hourly <input type="checkbox"/> Ongoing <input type="checkbox"/> Ongoing - Hourly



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## Facility Use Rules & Regulations

Applicant must have full authority from their league or group, to sign this Facility Rental Application. In the event the Applicant is not authorized, they will be personally liable for the faithful performance of this agreement. The EMPD reserves the right to alter or cancel any scheduled activity when necessitated by a conflict of usage times or concern for field conditions.

1. The Facility Rental Application must be signed by the applicant and returned to the EMPD office, with a current copy of liability insurance, listing the EMPD as Additionally Insured. The minimum limits of liability protection required are One Million Dollars for Bodily Injury and One Hundred Thousand Dollars for Property Damage. Users will not be allowed to use the facilities without their insurance being on file with the EMPD.
2. League and game schedules must be submitted to the EMPD at least 2 weeks prior to the start date on the permit.
3. A Facility Use Permit will be issued if and when a Facility Rental Application has been approved.
4. Field use activity is permitted through the Facility Rental Application process. The activity listed on the permit, is the only activity that the User has been approved for. If the User would like to add or change activities, they must obtain written approval from the EMPD.
5. Applicant/Users shall report any damage on the field, or facility, to the EMPD.
6. Facilities that are used as storage or for concessions are subject to a walk through within 30 days of the end of their permit. The Applicant will be held responsible for any damage or additional cleaning that needs to be done.
7. Any items left by the Applicant shall become property of Eastmont Parks & Recreation after 30 days.
8. Consumption or possession of alcoholic beverages or the appearance of an intoxicated state is strictly prohibited.
9. Pets are not allowed on the playing fields. Leashed pets are permitted on walk ways and other open spaces of the park. Pet waste bags are available at the entrance to the parks; please clean up after your pet.
10. Absolutely no vehicle access beyond the marked parking areas, unless written permission has been given. Supplies must be carried to the reserved area.
  - a. If permission is granted, the vehicle must stay on the pathway and the speed limit is 5 mph for all motorized vehicles.
  - b. Weight restrictions on vehicles – no oversized trucks, military vehicles, motorhomes or trailers parking on the property.
  - c. When you are done unloading your vehicle, you must immediately return to a designated parking area.
11. Fields used by youth, must be under adult supervision at

- all times. The Applicant is responsible for the conduct of participants and spectators. Profane language or other objectionable behavior is not permitted.
12. All youth sports participants, under the age of 18, must have a head injury and concussion information sheet and a sudden cardiac arrest sheet, signed by all parents/guardians, on file with the Applicant.
13. EMPD use takes priority at all park facilities. Applicants residing within the EMPD service boundary, with past historical use, follow in priority.
14. Areas need to be cleaned after your event using available trash cans. Excessive noise, or other disturbances, may result in your group being asked to leave the park. Please respect other park users.
15. No person shall be denied receipt, or subjected to discrimination, of the benefit of any service or activities scheduled on EMPD property, based on the grounds of gender, race, color, creed, national origin, age (except minimum age), marital status, sexual orientation or the presence of any sensory, mental or physical handicap.
16. No refunds will be issued for Single Use – Hourly rentals, unless the EMPD cancels the agreement.
17. Ongoing permits, such as leagues, must give written notice of cancellation, a minimum of two weeks in advance. Failure to comply may result in additional staff charges.
18. A Facility Use Permit can be limited or canceled by the EMPD or the Applicant for any reason, subject to the refund rule stated above.
19. Facility Rental Applications will be accepted as early as November, for the upcoming year. Permits will be issued as early as January of the requested year.
20. Facility Users must comply with all Facility Use Rules & Regulations and City of East Wenatchee regulations. Any person violating these Rules & Regulations, being a public nuisance, disorderly or potentially hazardous to other people or property shall be expelled from the EMPD facility. Such violations may be subject to prosecution in accordance with state and local laws.
21. Special Events are subject to a Special Events Fee and Special Event Rules.



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## Facility Use Rules & Regulations Cont.

22. Anyone refusing to obey the rules is subject to removal from the premises
23. Swimsuits are required. No shorts with buttons, zippers, rivets or other hard objects will be allowed. Suits, clothing and cover ups deemed as loose fitting, inappropriate or offensive will not be allowed.
24. Children 6 and under must be directly supervised by a responsible person 18+ and within arm's reach at all times. Up to three children per adult.
25. Swim diapers are required on infants and children who are not toilet trained. A protective cover must be worn to prevent contamination.
26. Persons with a history of seizures, heart conditions or circulatory problems should swim with a responsible adult.
27. No person with communicable diseases, open sores or suspected of having an infection, fever, cold, inflamed eyes or skin disease will be permitted in the pool. Persons ill with vomiting or diarrhea within the last two weeks may not use the pool.
28. A swim test is required for all persons under age 15 to demonstrate their swimming abilities before being able to use the deep tank. This will be up to the judgement of the EMPD staff or WSI on duty.
29. Use of the facility by anyone under the influence or alcohol or drugs is prohibited. No smoking, vaping or smokeless tobacco permitted inside the facility.
30. All patrons entering the facility (i.e. swimming, child supervision, etc.) will be assessed a daily admission fee or must possess a current pool pass. The only exceptions are for observing lessons and picking up children.
31. No running, slashing, pushing, dunking, prolonged breath holding or horseplay. No spitting, profanity, defecating or urinating.
32. Food or drink is not permitted in the pool or on the deck. Water is permitted in a non-glass container.
33. Everyone must take a cleansing shower before entering the pool.
34. EMPD is not responsible for lost, stolen or damaged items.
35. Diving only permitted in designated areas. Forward entrances only. No flips or spinning when entering the pool.
36. Authorized personnel only in offices and chemical rooms.
37. No objects, floating devices or other materials on the deck or in the water without EMPD staff approval.
38. No PFDs/Lifejackets permitted in pool.
39. Have Fun!!

**This Application is not a confirmation of use. Final confirmation of use is given when the EMPD has received all required documents and payments, at which time a Facility Use Permit shall be issued and sent to the Applicant. Permits will be cancelled for lack of payment or lapse of insurance. If the rental rate changes before the rental date, the Applicant shall be charged the revised rate.**